

**PERALTA DISTRICT PTA REMITTANCE FORM  
SAN LORENZO COUNCIL ONLY**

Nancy Mitchell  
44999 Cree Court Fremont, CA 94539  
510-657-2912  
treasurer@peraltadistrictpta.org

Please fill out this form **completely and legibly** for proper allocation of funds. Complete page two for the individual units.

Treasurer's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Treasurer's Address (**NOT SCHOOL ADDRESS**): \_\_\_\_\_

Treasurer's Phone Number (**NOT SCHOOL PHONE NUMBER**): \_\_\_\_\_

	Unit Mbrs	District Dues (\$ .50)	State Dues (\$4.25)	INS	WC Form	5% WC Surchg Due 1/15	Envelopes (\$15 / 500)	Founder's Day	Other	Totals
<b>TOTALS FOR UNITS:</b>										
<b>TOTALS FOR COUNCIL:</b>										

**CHECK TOTAL:**

**All checks must have TWO SIGNATURES.**

The Peralta District PTA Office will return a copy of this remittance form to the Council Treasurer above for Council's records.

**Make checks payable to Peralta District PTA.**

**For Peralta District PTA Use Only:**

Payment Date	Check Number	Amount of Check	Received By

**Copy of remittance sent to:**

Peralta Treasurer       Peralta Membership       Unit Treasurer       Other \_\_\_\_\_

The following statement must appear on all local remittance statements for "Our Children" second-class mailing qualification:

"A portion of the total sum sent for the national portion of PTA membership dues is payment for one year's subscription to "Our Children" of the National Congress of Parents and Teachers, which will be sent to the president of each local unit."

Remittance #: \_\_\_\_\_

Date Received: \_\_\_\_\_

PTA UNIT NAME Alpha Order	Unit Mbrs	District Dues (\$ .50)	State/Natnl. Dues (\$4.25)	Ins & WC	WC Form	5% WC Surchg Due 1/15	Ins Late Fee (\$25 after Dec 7th)	Envelopes (\$15 / 500)	Founder's Day	Other	Total Per Unit/Council
Bay 3407											
Bohannon 5344											
Colonial Acres 3408											
Corvallis 3409											
Dayton 5355											
Del Rey 3410											
Edendale 3411											
Grant 5345											
Hesperian 3412											
Hillside 3413											
Lorenzo Manor 3414											
Washington Manor 3416											
San Lorenzo Council											
<b>TOTALS:</b>											

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