

Calendar

Please review and retain
for reference our

2016-17 CALENDAR

Remittances of \$



All membership and insurance
remittances, etc should be sent
- **with a remittance form** found
in Peralta's **list of forms** to:

Nancy Mitchell
Peralta District PTA
44999 Cree Court
Fremont, CA 94539

Please remember that **if you**
are in a council, your
remittances go to your council.

Sending in Reports

Email copies of all
Required Paperwork
and Financial Reports to
financialreports
@peraltadistrictpta.org

Important Forms

Various PTA forms can be found
on our website at **PTA Forms**
and also in the **Forms Chapter**
of the Toolkit.

Please use PTA forms and
formats; they were designed to
provide transparency and
adherence to guidelines.

District PTA Officers

Greetings!

Don't forget to **RSVP** to cakwca@comcast.net if you plan on attending Peralta District PTA's Panel Presentation on:

Sexual Health Education in our Schools **on Tuesday, February 7, 2017 @ 7PM**

at Alameda County Office of Education
313 West Winton Ave in Hayward

Please share the information with your school community.

A flier can be found at

https://docs.google.com/forms/d/e/1FAIpQLSfk5trGUsmewelM_C7znBso_u eOqoPFz525k6wKj651-Lx_CQ/viewform

Every PTA should have submitted a Workers Comp Report Form through channels by January 31, 2017.

If you have not yet done so, please send one immediately to
financialreports@peraltadistrictpta.org

Our insurance rates are kept low by proving that PTAs have either no employees or very few employees. If you did not pay any workers in 2016, please write "no workers paid" on the form and submit it!

Remember

If your PTA paid a private contractor - with their own insurance - over \$600 in a calendar year, that person needs to receive a 1099MISC.

If your PTA paid an employee - like a babysitter - over \$100 in the calendar year, they must be issued a W-2 with Medicare and Social Security taxes withheld.

Insurance Coverage Reminders

We have just entered a new year of insurance coverage (January 5, 2017 - January 5, 2018), so the following are good reminders:

Red-Lighted Activities

A continuing concern noted by our insurance carrier and California State PTA are PTAs which knowingly choose to sponsor red-light designated activities. Red-lighted activities have no liability coverage protection if there is an accident. This means personal liability could fall directly on individuals responsible for the activity. Anyone participating in the decision to conduct the activity may be held liable.

Mismanagement of funds is another issue. If it is suspected that money is missing, contact your council PTA or district PTA immediately. Large amounts do not usually disappear all at once. Again, DOCUMENTATION is necessary. Our insurance carrier - and the police, when notified - will require as much of a paper trail as possible.

Peralta District PTA officers are here to help you; our mission is to provide support and information to all 155+ PTA/PTSA units in Alameda County.

President: [Linda Dewlaney](#)
1st VP-Leadership: *open*
2nd VP-Programs: [Pam Chang](#)
3rd VP-Membership: *open*
4th VP-Communications:
[Card-Ann Koch-Weser](#)
Treasurer: [Nancy Mitchell](#)
Financial Secretary: *open*
Secretary: [Susan Nathan](#)
Historian: [Poon Yee](#)
Parliamentarian:
[Alison Wiscombe](#)
Website: [webmaster](#)

Council or Out of Council?

COUNCILS

Units in a council should communicate first with, and remit any monies and reports to, their council. Contact the council president if you don't know how to get in touch with the council.

Alameda: [Jennifer Hastings](#)
Berkeley: [Christine Staples](#)
Fremont: [Liz Fischer](#)
Pleasanton: [Robin Dias](#)
San Lorenzo:

OUT OF COUNCIL

PTAs in the following areas are considered "out of council" or "OOC" and communicate directly with, and remit monies to, Peralta District PTA:

Albany
Castro Valley
Hayward
Livermore
New Haven/Union City
Newark
Oakland
San Leandro

Resources & Links

[Peralta District PTA](#)
[California State PTA](#)
[National PTA](#)

Services:

[e-Bylaws](#)

much of a paper trail as possible.

As PTA leaders and members, it is our right and responsibility to know where the money is going and how it gets there. Do not make accusations or jump to conclusions. It might just be a mistake in recording financial procedures. With a little more effort and understanding we can limit PTA exposure to liability.

Tax Returns with Extensions

Tax returns with extensions are due February 15 to the IRS, FTB, and AG. Please send copies of your 990/990EZ, 199 and RRF-1 after filing, to your council or if your unit is out-of-council to financialreports@peraltdistrictpta.org



Building Your Membership ... Can Really Pay Off For Your School

Not only will your PTA have the support of parents and families, but your PTA could qualify for awesome membership challenge incentives.

See all 12 options for incentives and learn more at <http://capta.org/pta-leaders/run-your-pta/building-membership/incentives-and-awards/>

Obviously some PTAs remit the minimum number of memberships in the fall to stay "in good standing" but now is the time to remit the remaining memberships, especially those PTA units with only 15 members. Consider the enrollment of your school and calculate how many people are actually members and as a result making all the decisions about PTA programs, fundraising and expenditures for the whole school community.

One of the latest **Membership Monday emails** from California State PTA included a whole list of resources in multiple languages to print for your school community, such as: *You Are Your Child's Advocate, Engagement: 15 Things You Can Do, and 101 Ways to Increase Membership*. Find it at http://downloads.capta.org/mem/MM_012317.pdf

The newest edition of **PTA in California** puts the spotlight on how PTA members make a difference in the lives of children, families and communities.

The Winter Issue of **PTA in California** can now be found in English at <http://downloads.capta.org/pub/ptainca/PTAinCA-WinterEd.pdf> and in Spanish at <http://downloads.capta.org/pub/ptainca/PTAinCA-WinterEd-Span.pdf>

How will Your Child's School Look in California's Accountability System?

California is adopting new reports on the performance of schools and districts that look at all aspects of a quality school environment. Get a sneak peek at the new dashboard! A free California State PTA webinar will explain what will be included, when the information will be available and how multiple measures look in the new data dashboard format. Learn how you can engage in school-improvement conversations by understanding the new data dashboard and how it relates to the Local Control and Accountability Plan (LCAP). Read about the LCAP at <http://capta.org/focus-areas/lcfficap/>

Register for the webinar to be held on Wednesday, February 8 from 12PM to 1PM at <https://attendee.gotowebinar.com/register/8975368773038578178>

(Unfortunately the evening webinar on January 31 will be over by the time you are reading this newsletter.)

[PTA Merchandise Store](#)[Tax Support Center](#)[e-learning](#)National PTA's
Training modules**PTA Publications:**[Running Your PTA...
Made Easy](#) booklet[Advocacy Leadership Guide](#)[Leadership Essentials
Archives](#)[Local Control Funding
Formula](#)[Parents' Guide to Student
Success](#)Follow us on [Facebook!](#)

RESOURCES

Leadership Essentials

from California State PTA

Leadership Essentials is for PTA leaders featuring timely information and reminders about issues, tasks and responsibilities at any level. Plus, you'll find helpful tips and news to help strengthen your PTA and leadership skills.

See the archived issues at
<http://capta.org/resource/leadership-essentials/>

Family Engagement in Schools Matter

<http://capta.org/focus-areas/family-engagement/>

Just as California State PTA volunteer-advocates are sharing the importance of family engagement with legislators and policy-makers at the Capitol, you can help spread the word in your school and community, too! Check out our **talking points** at <http://downloads.capta.org/fe/CampaignTalkingPoints.pdf> and let's get everyone talking -- and taking action -- to strengthen family engagement.

When You Turn 18: A Survival Guide for Teenagers

provides teenagers with valuable information to help navigate the exciting and sometimes daunting transition from childhood to adulthood.

Published by the California Bar Association it touches on some of the laws that may apply to those attaining adulthood: parents no longer have to support you, you can now be sued personally, you are responsible for paying your own income taxes, you must register for the military if you are a young man and if you commit a crime, you will not have the protection of the juvenile court and laws.

http://www.calbar.ca.gov/Portals/0/documents/ConsumerInformation/2014_18_English_2014-R.pdf

Ed100= California's Education System Demystified

Ed100 is a free instructional course for parents who want to help improve their local schools. It offers online lessons that demystify the education system in California and introduce major competing ideas with posts to connect you with organizations and resources that delve deeper into each topic.

Is your PTA on the list to win \$1000?

Here's how it works: For each short lesson you read on www.ed100.org, you earn a ticket in a drawing for the benefit of your school's PTA. The more tickets you earn, the better chance your PTA has to win.

Topics include: Student Testing, Teacher Development and Evaluation, Early Childhood Development, Charter/Private and Community Schools, Common Core, Local Control Funding Formula, College and Career Readiness, Poverty and Race, Student Needs, etc

The Ed100 Parent Leader Guide is a **new tool** just added by Ed100.

It's all there -- lessons, sample email invitations, discussion prompts, suggestions on how to take action, and resources including handouts and additional reading. These resources can help you plan parent meetings that really matter!

Find it at <https://ed100.org/PLG-start-here>

Remember... previous issues of this newsletter - and other helpful information - are on our website - www.peraltadistrictpta.org

We hope you find this newsletter helpful; please let newsletter@peraltadistrictpta.org know what you think and if you have any suggestions for improvement.

Use the "Forward email" link below to share this newsletter!
or

use this link to sign up or re-subscribe:

<https://visitor.r20.constantcontact.com/d.jsp>

