

PERALTA DISTRICT PTA REMITTANCE FORM
- OUT OF COUNCIL (OOC) UNITS

MAIL TO – Leslie Keirns Peralta District PTA Treasurer/Financial Sec
 297 Lorraine Blvd. San Leandro, CA 94577
 QUESTIONS? Contact treasurer.pdpta@gmail.com

For Peralta District PTA Use Only.

Remittance #: _____

Date Received: _____

➤ Please fill out this form completely and legibly for proper allocation of funds. Many schools in Alameda County have identical names and we want to credit the proper PTA Unit with this payment. We will return a copy of this remittance form to the Unit Treasurer below for your Unit records.

<input type="checkbox"/> Albany <input type="checkbox"/> Castro Valley <input type="checkbox"/> Hayward <input type="checkbox"/> Livermore <input type="checkbox"/> Newark <input type="checkbox"/> New Haven <input type="checkbox"/> Oakland			
Unit/ School Name:		State PTA ID #:	<input type="checkbox"/> San Leandro/ San Lorenzo
Treasurer's Name:		President's Name:	
Treasurer's Street Address/ City/ Zip (<i>not school address</i>):		President's Address:	
Treasurer's Phone #:	Treasurer's email:	President's phone #:	President's email:

■ MEMBERSHIP – remit monthly	_____ Total membership on this report:
<input type="checkbox"/> District Dues – \$0.50 per member	\$ _____
<input type="checkbox"/> State/Natni. Dues – \$4.25 per member	\$ _____
■ MISCELLANEOUS	
<input type="checkbox"/> Envelopes – \$15 per 500: Contact Membership.pdpta@gmail.com to pick up envelopes	\$ _____
<input type="checkbox"/> Founders Day:	\$ _____
<input type="checkbox"/> Other – Specify:	\$ _____
TOTAL:	\$ _____

NOTE – MAKE CHECKS PAYABLE TO 'PERALTA DISTRICT PTA'. ALL CHECKS MUST HAVE TWO (2) SIGNATURES.

For Peralta District PTA Use Only:

Payment Date	Check Number	Amount of Check	Received by
Copy sent to: <input type="checkbox"/> Peralta Treasurer <input type="checkbox"/> Peralta Membership <input type="checkbox"/> Unit Treasurer <input type="checkbox"/> Other _____			

The following must appear on all local, remittance statements for "Our Children" second-class mailing qualification:
 "A portion of the total sum sent for the national portion of PTA membership dues is payment for one year's subscription to "Our Children" of the National Congress of Parents and Teachers, which will be sent to the president of each local unit.