PERALTA DISTRICT PTA REMITTANCE FORM
- OUT OF COUNCIL (OOC) UNITS

MAIL TO – Kristin Hergert Peralta District PTA Treasurer/Financial Sec
37181 Dondero Way, Fremont, CA 94536
QUESTIONS? Contact treasurer@pdpta.org

Please fill out this form completely and legibly for proper allocation of funds. Many schools in Alameda County have identical names and we want to credit the proper PTA Unit with this payment. We will return a copy of this remittance form to the Unit Treasurer below for your Unit records.

<table>
<thead>
<tr>
<th></th>
<th>Albany</th>
<th>Castro Valley</th>
<th>Hayward</th>
<th>Livermore</th>
<th>Newark</th>
<th>New Haven</th>
<th>Oakland</th>
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</thead>
<tbody>
<tr>
<td>Unit/ School Name:</td>
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<tr>
<td>State PTA ID #:</td>
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<tr>
<td>San Leandro/ San Lorenzo</td>
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</tbody>
</table>

Treasurer’s Name: ____________________________

President’s Name: ____________________________

Treasurer’s Street Address/ City/ Zip (not school address): ______________________________________

President’s Address: ______________________________________

Treasurer’s Phone #: ____________________________

President’s phone #: ____________________________

Treasurer’s email: ____________________________

President’s email: ____________________________

**MEMBERSHIP** – remit monthly

- District Dues – $0.50 per member
- State/Natn. Dues – $4.25 per member

Total membership on this report: $ ____________

**MISCELLANEOUS**

- Envelopes – $15 per 500: Contact Membership@pdpta@gmail.com to pick up envelopes
- Founders Day: $ ____________
- Other – Specify: $ ____________

TOTAL: $ ____________

**NOTE – MAKE CHECKS PAYABLE TO ‘PERALTA DISTRICT PTA’. ALL CHECKS MUST HAVE TWO (2) SIGNATURES.**

For Peralta District PTA Use Only:

<table>
<thead>
<tr>
<th>Payment Date</th>
<th>Check Number</th>
<th>Amount of Check</th>
<th>Received by</th>
</tr>
</thead>
</table>

Copy sent to: [ ] Peralta Treasurer [ ] Peralta Membership [ ] Unit Treasurer [ ] Other ____________________________

The following must appear on all local, remittance statements for “Our Children” second-class mailing qualification:
“*A portion of the total sum sent for the national portion of PTA membership dues is payment for one year’s subscription to “Our Children” of the National Congress of Parents and Teachers, which will be sent to the president of each local unit.*